



CHILDREN'S SERVICES SCRUTINY COMMITTEE

MONDAY 26 JUNE 2017

10.30 am COUNCIL CHAMBER, COUNTY HALL, LEWES

MEMBERSHIP - Councillor Roy Galley (Chair)
Councillors Tania Charman, Chris Dowling, Kathryn Field, Tom Liddiard,
Laurie Loe, Stephen Shing, Alan Shuttleworth (Vice Chair) and
Francis Whetstone

Ms N Boulter, Parent Governor Representative
Dr Anne Holt, Diocese of Chichester
Mr Parr, Roman Catholic Diocese representative
Councillor Julian Peterson, Borough and District Representative

AGENDA

- 1 Minutes of the meeting held on 20 March 2017 *(Pages 3 - 8)*
- 2 Apologies for absence
- 3 Disclosures of interests
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent items
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
- 5 Local Safeguarding Children Board (LSCB) Serious Case Reviews *(Pages 9 - 18)*
- 6 Raising the Age of Participation *(Pages 19 - 42)*
- 7 Scrutiny committee future work programme *(Pages 43 - 54)*
- 8 Forward Plan *(Pages 55 - 64)*
The Forward Plan for the period to September 2017. The Committee is asked to make comments or request further information.
- 9 Any other items previously notified under agenda item 4

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16 June 2017

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CHILDREN'S SERVICES SCRUTINY COMMITTEE

MINUTES of a meeting of the Children's Services Scrutiny Committee held at County Hall, Lewes on 20 March 2017.

PRESENT

Councillors Kathryn Field (Chair), Stephen Shing (Vice Chair), Kim Forward, Roy Galley, Alan Shuttleworth, Barry Taylor, Francis Whetstone.

Dr Ann Holt (Church of England Representative)
Simon Parr (Roman Catholic Diocese Representative)
Councillor Julian Peterson (Borough and District Representative).

Lead Members:

Councillor Sylvia Tidy (Lead Member Children & Families / designated statutory Lead Member for Children's Services).

Councillor Nick Bennett (Lead Member for Education and Inclusion, Special Educational Needs and Disability).

Also present

Stuart Gallimore, Director of Children's Services; Fiona Wright, Assistant Director (Education & ISEND), Elizabeth Funge (Head of Education Improvement) and Julie Dougill (Senior Manager: Leadership and Governor Services).

Stuart McKeown, Senior Democratic Services Adviser.

25 MINUTES OF THE MEETING HELD ON 28 NOVEMBER 2016

25.1 RESOLVED – to confirm as a correct record the minutes of the last Committee meeting held on 28 November 2016.

26 APOLOGIES FOR ABSENCE

26.1 Apologies were received from Councillors Claire Dowling and Mike Pursglove and Nicola Boulter (Parent Governor Representative).

27 URGENT ITEMS

27.1 No urgent items were notified.

28 RECONCILING POLICY, PERFORMANCE AND RESOURCES (RPPR)

28.1 The Committee discussed its input into the Reconciling Policy, Performance and Resources process and possible future improvements. The Committee acknowledged the Department provide detailed information on both the impact of proposed savings and mitigations for each service. However, the Committee were generally of the view that for an individual service it would be helpful if they could be provided with greater clarity about the potential impact of proposed savings on children and young people themselves. The Committee also agreed that such information should be provided to them earlier in the process so as to enable Members to make an effective contribution to the RPPR process.

28.2 In response the Director of Children's Services confirmed that the Committee's comments will be taken into account when planning next year's RPPR process.

28.3 RESOLVED to:

- (1) To the note the report;
- (2) Forward on the Committee's feedback for consideration as part of the wider review of the RPPR process.

29 ISEND SERVICE DEMAND

29.1 At its meeting in November 2016, and as part of its engagement with the Reconciling Policy, Performance and Resources (RPPR) process, the Committee requested further detail from the Department about the reasons why there has been a significant increase in demand and associated costs for the ISEND service.

29.2 In response to this request the Committee were presented with a report summarising the pressures faced by the ISEND service and what steps the Department are taking to address these issues. A summary of the key points discussed by the Committee and the Department's responses are set out below:

- **Improving confidence as a way of reducing demand.** The Committee asked for more detail regarding the issue of improving parental confidence in local provision. This issue relates to the Department's finding that there is a direct correlation between parents' lack of confidence that mainstream provision can meet the needs of their child and an increased demand for statutory assessment, additional resources and specialist provision. It is important therefore that all staff who have contact with parents over SEND related matters have an informed understanding of what can be offered locally and the positive impact this can have on children with SEN. This understanding is important as without it, some staff may inappropriately be advising parents to seek additional resources via an Education, Health and Care Plan (EHCP). Given this, the Department are seeking to provide guidance to all relevant staff who may influence parental expectations and with it their confidence levels regarding SEND provision.
- **Budget Capacity.** The Committee asked whether the Department are confident that the additional resources it has identified will be sufficient going forward. In response, the Director of Children's Services commented that the Department cannot guarantee that further resources will not be required. However, the Department believe it has developed an effective plan which it hopes will result in significant reductions in demand. The Director noted too that Ofsted are satisfied with the Department's approach to this issue. The Director also commented that there appears to be a long standing culture of less inclusiveness within the county, with some schools more willing than others to embrace teaching children with SEND. This less inclusive culture has also helped drive up the unusually high rates of referral within East Sussex. However, the Department are encouraged by recent feedback from groups of Head teachers who are now challenging this culture and it is believed that this will also help reduce demand, and with it the pressures on the ISEND budget.
- **Increase in the range and severity of needs.** The Committee asked for clarification as to whether the nature of demand has changed over time and whether in recent years there has been an increase in the number of children with more severe needs. In response, the Committee were informed that there is evidence that both the range of needs and their severity have indeed increased. With regard to severe needs, there are a range of factors influencing why there are now greater numbers of children within this group. One factor relates to advances in medicine which has resulted in more children surviving conditions which previously would have foreshortened their life expectancy. For example, there has been a significant increase in the numbers of

children who require assistance with their breathing who attend school. In terms of the range of needs, it is also clear the numbers of children with social, emotional, and mental health issues has increased too. However, whilst the Department accept that there has been an increase in these types of need, the rate of increase within East Sussex is significantly higher than the national average.

- **Sharing best practice and outreach.** In response to a question regarding sharing best practice, the Committee were informed that many schools are keen to share knowledge and experience where possible. The Department is also investigating whether some providers within the county have capacity to expand their offer so as to help ensure there is sufficient, quality provision available across the county.

- **Impact of legislation.** The Committee sought clarity as to whether, in the Department's view, the Children and Families Act 2014 has led to improvements in SEND provision in East Sussex. In response, the Department confirmed that implementing the requirements of the Act has indeed led to improvements for families.

- **Increase in costs.** The Committee asked for confirmation as to what specific types of demand have been the primary cause of increased costs. In response, it was confirmed that most significant increase in costs relate to:

- Independent school placements:
- placements 16-19 and 19-25; and
- the top-up for children in mainstream provision.

29.3 The Committee thanked the Department for the detailed report and requested that given the importance of this area and the continued pressures the service is experiencing, that the Work Programme be updated to include ISEND service demand as an area which the Committee might want to investigate further in due course.

29.4 RESOLVED to:

- 1) Note the increasing demand for SEND provision across the county and the proposed priority areas for action in order to address these demands.
- 2) To request that the work programme be amended to include reference to ISEND service demand as a subject for possible future scrutiny work.

30 SCRUTINY REVIEW OF EDUCATIONAL ATTAINMENT AT KEY STAGE 4

30.1 At its meeting on 27 June 2016, the Children's Services Scrutiny Committee appointed a Scrutiny Review Board to conduct a review of educational attainment at Key Stage 4. The Board focused their investigation on the challenges schools and academies face in relation to the recruitment and retention of teachers and any impact this might have on educational attainment. The Board consisted of Nicola Boulter (Parent Governor Representative and Chair of the Review Board) and Councillors Claire Dowling, Kim Forward, Roy Galley and Alan Shuttleworth.

30.2 Councillor Galley introduced the report and highlighted some of the Board's key findings. The Board also asked that their gratitude to a range of professionals who assisted its investigations be acknowledged. This included senior members of staff at local schools and academies, two consultant head teachers who attended the Board's November meeting and relevant officers within the Children's Services Department.

30.3 Fiona Wright (Assistant Director) and Elizabeth Funge (Head of School Improvement) welcomed the Board's report on behalf of the Department. The report is regarded as being timely as the current East Sussex Teacher Recruitment and Retention Strategy is due for renewal this year. As a result, the Department will be able to use the Board's recommendations to help inform the development of the next version of the strategy. In particular, the

Department welcomed the Board's focus on the issue of teacher retention as an area requiring further development within the strategy.

30.4 The Committee then discussed the Board's report and recommendations. A summary of these discussion points are set out below:

Progress 8 and Attainment 8. The Committee welcomed the inclusion in the report of a table which provided a summary of Progress 8 and Attainment 8 scores. However, more detail on how these measures operate was requested.

In response to this request and with regard to Progress 8, the Committee were informed that a zero score within this measure represents the national average and is considered by Ofsted as acceptable. With this context in mind therefore, a Progress 8 score of, for example, +0.14 would be considered as significant progress. It was also highlighted that this is the first year these measures have been in operation. As a result, relevant stakeholders are still developing their understanding of this measure. The Committee were also informed that when compared more widely, the figures for East Sussex indicate local secondary school pupils have progressed significantly above the national average.

The Department acknowledge the significant difference in Progress 8 scores between the top and bottom performing schools. However, it is believed that this gap is likely to narrow as schools are still developing their appreciation of the relationship between the curriculum choices they offer and the potential impact this may have on Progress 8 scores. As local schools develop their understanding of this relationship, it is likely this will result in a positive impact on those schools' scores. This in turn will help close the gap between the top and bottom performing institutions.

The Committee were also informed that further information about the operation of the new performance measures will be circulated.

Different contexts within which local schools operate. The Committee accepted that the issue of teacher recruitment and retention is a national issue which may impact to varying degrees on local schools. However, the Committee asked that it is acknowledged that some schools may face greater challenges than others. For example, that the location of a school in terms of the quality of its transport links and whether it is situated within a deprived area may have a direct impact on its ability to recruit teaching staff.

Teaching Schools. The Committee asked for more clarity about the Department's interactions with local teaching schools and its future development plans. In response, the Department acknowledged the need to increase teaching school capacity within the county and that this is indeed a key element within the school improvement strategy. Julie Dougill (Senior Manager: Leadership and Governor Services) confirmed there are currently five teaching schools within the county. These schools meet regularly as a group and also participate in the Initial Teacher Training Network. This network involves local universities and all the schools within the county that offer 'School Direct'. The Department also confirmed they are waiting on the outcome of applications for a further four secondary schools to become teaching schools. If applications are approved, this would result in an increase in teacher training capacity within the county.

30.5 RESOLVED to:

- 1) agree the report of the Review Board and to submit the report to Cabinet on 18 April 2017 for comment and to full Council for approval on 23 May 2017.

2) circulate further information to the Committee regarding the Progress 8 measure.

31 STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (SACRE) ANNUAL REPORT

31.1 Councillor Roy Galley, as Chair of the Standing Advisory Committee on Religious Education (SACRE), introduced the report and highlighted a number of key issues for the Committee to consider, including:

- That the five year review of the Religious Education syllabus had been completed and would be presented to the national SACRE conference on 29 March 2017. The new syllabus takes into account requirements relating to the duty to promote 'British Values' and to support the moral, social, cultural and mental development of young people.
- As part of its development programme members of SACRE have visited 9 secondary schools and a number of primary schools. When compared to other SACREs across the country it appears such visits are not common place. However, East Sussex SACRE feel such visits are essential if Members are to develop an informed picture of the nature of the RE provision at individual schools within the county. So far SACRE members have only been able to visit maintained schools. Given the perceived value of such visits, it is also the ambition of SACRE to visit academies within the county.
- SACRE is keen to engage more with young people and as a result, meetings have been held with members of the Youth Cabinet. Feedback from this engagement included the view that whilst Youth Cabinet members felt they had a good understanding of Christianity and Judaism, there was a general view that more could be done to develop their understanding of other major world faiths. Consideration is therefore being given to arranging a student conference where these matters could be discussed.
- SACRE is keen to ensure that its membership draws from a wide as possible range of faiths. Work is this therefore being undertaken to see what can be done to further diversify membership.

31.2 In response to a question about its interactions with the National Commission for Religious Education, the Committee were informed that SACRE had made a submission to the Commission. The Committee also asked for detail about what plans are in place to ensure training will be provided to schools with respect to ongoing changes in RE. In response the Committee were informed that the Department have been actively working on supporting training in relation to the 'Understanding Christianity' project and that there is also a training plan in place for Continuing Professional Development for the coming year. It was also noted that due to financial pressures on school budgets, it appears that some schools are not accessing the training offered to them. As a result the Department are seeking to develop training events that are attractive to schools and fit for purpose. The Committee also noted that the RE 'take-up' figures for both the GCSE full and short courses in East Sussex was below the national average. In response the Committee were informed that the Department's expectation is that the gap between local and national figures will reduce as changes introduced by the National Curriculum take effect.

31.3 RESOLVED to note:

- 1) the work of SACRE in improving the quality of religious education, especially in maintained schools;
- 2) the work of SACRE in supporting schools with collective worship and pupils' spiritual, moral, social, cultural development and British Values 2016-2106;

- 3) the three year-year development plan for SACRE.

32 SCRUTINY COMMITTEE FUTURE WORK PROGRAMME

32.1 The Committee reviewed its work programme, and asked that in relation to minute 29.4 (2) that the issue of ISEND service demand be added to the Scrutiny Work Programme as a potential scrutiny topic.

33 FORWARD PLAN

33.1 The Committee noted the Forward Plan for the period to 30 June 2017.

(The meeting ended at 12.10 pm)

The date of the next meeting is 26 June 2017.

COUNCILLOR ROY GALLEY
Chair

Report to: Children's Scrutiny Committee

Date of meeting: 26 June 2017

By: Reg Hooke, Independent Chair of East Sussex Local Safeguarding Children Board

Title: East Sussex Local Safeguarding Children Board Serious Case Reviews

Purpose: To brief the Committee on the findings and learning from published Serious Case Reviews 2016/17

RECOMMENDATION:

For the Children's Scrutiny Committee to note the findings and learning from Serious Case Reviews

1 Background

1.1 The Local Safeguarding Children Board (LSCB) has the statutory responsibility for undertaking and publishing Serious Case Reviews (SCRs).

1.2 This links to the priority outcome of Keeping Vulnerable People Safe in the Council Plan and informs the Pan-Sussex Child Protection and Safeguarding Procedures and council practice and policy.

1.3 The Annual Report and Business Plan of the LSCB are presented to the Children's Services Scrutiny Committee by the Independent Chair. Separate from this, it was agreed in 2014 that the findings and learning from published reviews would be presented to the Committee on an annual basis. This report covers reports published in the year 2016/17.

1.4 The Lead Member for Children and Families is a participating observer on the LSCB.

1.5 The LSCB is independent of the Council and has the responsibility for scrutinising and challenging multi-agency safeguarding practice, therefore the Committee is not tasked to scrutinise the work of the LSCB or the SCRs. SCR reports are submitted to the Department for Education and Ofsted and published on the East Sussex LSCB website.

2 Supporting information

2.1 Regulation 5 of the Local Safeguarding Children Boards Regulations 2006 sets out the functions of LSCBs (under Working Together 2015, DfE). This includes the requirement for LSCBs to undertake reviews of serious cases in specified circumstances. Regulation 5(1)(e) and (2) set out an LSCB's function in relation to serious case reviews, namely:

5(1)(e) undertaking reviews of serious cases and advising the authority and their Board partners on lessons to be learned.

(2) For the purposes of paragraph (1) (e) a serious case is one where:

(a) abuse or neglect of a child is known or suspected; and

(b) either — (i) the child has died; or (ii) the child has been seriously harmed and there is cause for concern as to the way in which the authority, their Board partners or other relevant persons have worked together to safeguard the child.

“Seriously harmed” in the context of regulation 5(2)(b)(ii) above includes, but is not limited to, cases where the child has sustained, as a result of abuse or neglect, any or all of the following:

- a potentially life-threatening injury;
- serious and/or likely long-term impairment of physical or mental health or physical, intellectual, emotional, social or behavioural development.

2.1 Since 2013 there has been a national panel of independent experts to advise LSCBs about the initiation and publication of SCRs. The role of the panel is to support LSCBs in ensuring that appropriate action is taken to learn from serious incidents in all cases where the statutory SCR criteria are met and to ensure that those lessons are shared through publication of final SCR reports. The panel also reports to the Government their views of how the SCR system is working.

2.2 If SCRs make recommendations for individual agencies then this leads to an action plan that is scrutinised and signed off by the LSCB. The action identified will be immediately addressed and do not wait for publication to be addressed. Learning is disseminated to relevant practitioners and training is updated to reflect the learning. The LSCB provides Learning from Reviews training that covers the local and national context.

2.3 East Sussex LSCB published 1 SCR in 2016/17. Published in November 2016, this SCR concerns the services provided for a child who is referred to as Child M. Child M was aged 17 in March 2013 when she died as a result of a drug overdose taken while in the company of at least one adult. This was the last in a series of overdoses that Child M took which had resulted in hospital admission and serious health concerns from May 2011 onwards. Child M grew up in Surrey and lived there for the majority of her life. In September 2011, when she was 16 years old, Child M moved to East Sussex.

2.4 The delay in publication was due to the coronial inquest which concluded in June 2016. The LSCB does not publish SCRs until after the conclusion of any criminal or coronial process.

2.5 The attached report provides a brief summary, key learning and summary of recommendations from the SCR on Child M (the full report can be found on the LSCB website).

3. Conclusion and reasons for recommendations

3.1 This report has been provided in order to brief members on key learning and findings from the East Sussex LSCB SCR.

Reg Hooke
Independent Chair of East Sussex LSCB

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LOCAL MEMBERS

All electoral divisions are specifically affected by the report.

BACKGROUND DOCUMENTS

LSCB Learning from Reviews June 2017 (attached)

Full SCR reports <http://www.eastsussexlscb.org.uk/professionals/serious-case-reviews-2/>



LSCB

Learning from Reviews

June 2017

SCR Child M

- Child M was aged 17 in March 2013 when she died as a result of a drug overdose taken while in the company of at least one adult. This was the last in a series of overdoses that Child M took which had resulted in hospital admissions and serious health concerns from May 2011 onwards. She was a looked after child in the care of ESCC at the time of her death and was only weeks from her 18th birthday.
- Child M grew up in Surrey and lived there for the majority of her life. In September 2011, when she was 16 years old, Child M moved to East Sussex. Child M had a long history of substance misuse. Child M had lived in Surrey and Hampshire for some months prior to her death, but because she was looked after by East Sussex at the time of her death, the responsibility to undertake the SCR fell to East Sussex LSCB.

SCR Child M

- This SCR is about;
 - exploitative relationships
 - working with children who abuse drugs and alcohol and are resistant to attempts by family and professionals to encourage them to change their behaviour
 - working arrangements in cases where services are being provided for adults and children
 - work with children who move either in a planned way or go missing across local authority boundaries
 - work with 16/17 year olds.

SCR Child M

- The SCR is 88 pages in length.
- The SCR Overview Report was completed in October 2014 but could not be published until after the Inquest in to Child M's death which was held in June 2016.
- Due to the delay in publishing and relevant practice developments since 2014, some updates were added to the report ahead of publication.

SCR Child M

- Could Child M's death have been predicted and if so could it have been prevented (Overview Report author's view).
- Between April 2011 and her death nearly two years later Child M repeatedly injected ketamine and heroin and she overdosed on a number of occasions. She paid little attention to the guidance of her parents and other family members or to the professional advice that she received about the risks of this and how they might be avoided and chose instead to place her trust in other drug users.
- Child M's pattern of behaviour placed her at a very high level of risk and there were only limited steps that the professionals involved could take to prevent her from overdosing. Had Child M not died in March 2013 it is highly likely that she would have overdosed again and at some point she is very likely to have done herself lasting, serious harm or killed herself. Professionals made substantial efforts to safeguard Child M including steps, unusual in the case of a 16 and 17 year old, to place her in care and in secure accommodation. Ultimately, only Child M could make the choice to stop behaving in a self-destructive way.

SCR Child M

- Recommendations and Actions:
- 28 agencies from several local authority areas and regional agencies contributed to the SCR; over 70 recommendations were made. Broad themes were:
 - Better sharing of information at the point of referral and case transfer
 - Improved risk assessment, including the recording of risk assessments
 - Policy and practice in relation to young people who repeatedly go missing

SCR Child M

- Recommendations and Actions:
 - The response of acute hospitals when they have contact with young people who overdose
 - Health provision for looked after children
 - Improving responses to the needs of children who are being treated in Tier 4 psychiatric inpatient units
 - Use of language by professional when a relationship is an exploitative one (i.e. Mr C was referred to as Child M's boyfriend by agencies – this had an impact on perception of risk)

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Report to: Children's Services Scrutiny Committee

Date of meeting: 26 June 2017

By: Director of Children's Service

Title: Scrutiny Review of Raising the Participation Age – 12 Month Monitoring Report

Purpose: To provide the Scrutiny Committee with a 12 month progress update report on the implementation of the recommendations agreed

RECOMMENDATION:

The Scrutiny Committee is recommended to consider the progress made on the recommendations contained in the review.

1 Background

1.1 The Children's Services Scrutiny Committee established its review of Raising the Participation Age (RPA) to examine whether East Sussex County Council (ESCC) was meeting its statutory duties and to identify whether any improvements could be made to increase the participation of young people in education, employment or training. The report focused on three key areas: careers advice, vulnerable groups and meeting employers' needs.

1.2 The aim of RPA is to ensure that young people remain positively engaged with education or training until at least the age of 18, offering the best possible opportunity of developing the skills that will enable them to pursue successful careers, and make a positive contribution to their community.

1.3 The Children's Services Department welcomed the Scrutiny Review of RPA which was presented to Cabinet in January 2016, in particular the recognition that it gives to the importance of Careers Education, Information, Advice and Guidance in securing and sustaining education, training and employment opportunities. The Department produced an action plan to deliver the recommendations, which includes close working with schools who have the statutory responsibility to deliver high quality careers education. A six month progress update was reported back to Scrutiny Committee on 26th September 2016. This report provides a 12 month progress update.

2 Supporting information

2.1 Significant progress on the implementation of the action plan has been achieved as outlined in **Appendix 1**. All actions have either been exceeded or are on track to be achieved by the target deadline.

2.2 The Council's RPA Strategy 2013-2015 was reviewed in 2016 and a new Strategy was developed following a 16-19 Summit in June 2016 which was attended by senior leaders and decision-makers from: schools, academies, FE Colleges, training and apprenticeship providers, business, enterprise, voluntary and community sector, ESCC and District and Borough Councils. The new strategy '16-19 Strategy East Sussex: All Young People Learning & Working' was published in October 2016 and is attached at **Appendix 2**.

The 16-19 Strategy is based around four key themes:

- Education and skills that meet the needs of the labour market
- Career management
- Support for vulnerable learners
- Improving work readiness

2.3 95.9% of 16 year olds within East Sussex are participating in education or training. This is an improvement on last year (95.5%) and is ahead of both national (95%) and south-east (93.9%) figures. 88.6% of 17 year olds within the county are participating, which is an improvement on last year (88.4%), although slightly below national (89.3%), but ahead of south-east (87.2%) figures (March 2017).

3. Conclusion and reasons for recommendations

3.1 Good progress is being made on implementing the recommendations from the Scrutiny Committee's review as evidenced in **Appendix 1**.

3.2 It is recommended that the Scrutiny Committee consider the progress made on the recommendations contained in the review.

STUART GALLIMORE
Director of Children's Services

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APPENDICES

Appendix 1: RPA Action Plan 12 month update

Appendix 2: 16-19 Strategy East Sussex: All Young People Learning & Working

BACKGROUND DOCUMENTS

None

CHILDREN'S SERVICES SCRUTINY REVIEW OF RPA – ACTION PLAN: 12 MONTH REVIEW

CHILDREN'S SERVICES SCRUTINY REVIEW OF RPA – ACTION PLAN: 12 MONTH REVIEW			
SCRUTINY RECOMMENDATION		PROGRESS TO DATE – JUNE 2017	TIMESCALE
Careers Advice			
R1	All East Sussex schools should attain the Investors in Careers (IiC) standard for careers advice services, or an equivalent alternative, to demonstrate to Ofsted and ESCC that they operate careers advice to the standard required by the Department for Education (DfE) statutory guidance.	<p>Action: <i>1.1 All 27 schools encouraged and supported to work towards achieving full IiC accreditation (or equivalent)</i></p> <p>Completed and ongoing</p> <p>SLES have continued to encourage schools to work toward the IiC standard, by providing funding and support to achieve this award. To date 28 secondary schools and college have IiC accreditation. Historically our colleges have not engaged in IiC as they have their own matrix accreditation system, but this year Sussex Coast College Hastings have committed to achieving IiC and we hope to encourage our other colleges to participate as appropriate.</p>	Dec 16
R2	The Education Improvement Partnership Executive Committee should survey East Sussex schools to identify and disseminate examples of best practice for Careers Education, Information, Advice and Guidance (CEIAG) and in particular for the provision of work experience	<p>Completed and ongoing</p> <p>SLES co-ordinate and support a local CEIAG network, which consists of CEIAG leads from our schools and colleges and good practice is shared through these networks on a regular basis, as well as through individual meetings with schools via IiC assessment and work experience visits. In addition, as part of the Career Enterprise funded project, Progress, SLES have organised 3 x CPD events for CEIAG leads in school and colleges this academic year, sharing good practice both locally and nationally as well as updating on national policy. 58 schools leads have attended 2 of the CPD events and 1 more event is scheduled for end June 2017.</p>	Jul 16
R3	All schools should appoint a Governor as careers advice champion.	Action: <i>3.1 CEIAG and employability sessions planned for Governor Area Meetings; will recommend Governor champions.</i>	Feb/Mar 2016

		<p>Completed and ongoing</p> <p>CEIAG sessions were delivered to Governors last year. Relevant CEIAG related information is also distributed via Governor newsletters and events. All the secondary schools that have the Investors In Careers award have an assigned Careers link Governor and a clear commitment from the school's Board of Governor to the liC award, this needs to be minuted as a requirement of the assessment process.</p>	
R4	All year 10 pupils should be offered work experience placements in conjunction with local employers.	<p>Partially completed</p> <p>SLES acknowledge the importance of work experience and have an effective work experience team that operates as a traded service. To date they have helped secure 2162 work placements for academic year 16/17 for Yr10 pupils; which is almost 45% of the total cohort now participating in work experience, compared to 35% two years ago. And for the first time this year, two of our colleges have signed up to our work experience service. 2784 young people in total (Yr10-Yr14) will have participated in work experience through our service by the end of this academic year.</p> <p>Despite increased pressure on budgets, schools have maintained their commitment to work experience, acknowledging the benefit of this opportunity for pupils as well as the quality of the services provided.</p> <p>There is a resource implication for schools to fund this recommendation. The current cost to schools is £270 for an annual subscription to the work experience service and £13.50 per student, per placement.</p> <p>This recommendation is only partially completed as schools make their own decisions about whether to offer work experience and this is dependent on school's own priorities and resources.</p>	Mar 16

Vulnerable Groups			
R5	Schools, ESCC and its partners examine ways to support the 'next most at risk' young people who may not meet the official vulnerability criteria e.g. by expanding services in schools, subject to funding.	<p>Actions:</p> <p><i>5.1 SLES to undertake more analysis of hard and soft data to help identify those most at risk</i></p> <p><i>5.2 Consider revising the schools Risk of NEET Indicator (RONI) and review discussions with colleges again re. post16 RONI</i></p> <p><i>Ongoing</i></p> <p>A review of our RONI indicators is currently being completed, based on further analysis of our NEET cohort. Young people will then be identified on our database system with a corresponding RONI score.</p> <p>Post16 RONI: Although keen, the colleges have no capacity currently to develop a Post16 RONI at this time, though developments of their own databases do mean that they have their own systems for flagging students at risk.</p> <p><i>5.2 SLES to work with colleges and schools to ensure that Youth Employability Service (YES) help support those most at risk of dropping out of school/college</i></p> <p><i>Completed and Ongoing</i></p> <p>YES have partnership agreements with all our colleges. They also provide drop-in sessions onsite at Sussex Downs College & Sussex Coast College for anyone at risk of dropping out of college and/or those unsure about their next steps. YES undertake joint working with colleges to inform the training programme design and content. YES are also a delivery partner for National Citizens Service Programme which help build skills and confidence and ensure young people remain engaged during the summer and other key points in the year. YES are now contracted to work with all our 16 & 17 year old who are NEET or at risk of becoming NEET and those whose situation is</p>	<p><i>Jan 17</i></p> <p><i>Jan 17</i></p> <p><i>Dec16</i></p>

		<p>Not Known. They also work very closely with our schools to ensure that those identified as at risk in Yr11 make a successful transition to post16 learning. This year YES have received over 700 referrals from schools. This has almost doubled - not because we suspect more are at risk of becoming NEET, but because as recommended by Scrutiny Review Board we are also now targeting the 'next most at risk'.</p>	
R6	<p>ESCC and its partners explore how mental health awareness and support services to vulnerable young people in schools and colleges could be enhanced.</p>	<p><i>Actions:</i> <i>6.1 Link to new national £3 million pilot which aims to have a mental health champion appointed by every school.</i></p> <p>Ongoing</p> <p>Acknowledging the Future in Mind priority of promoting resilience, prevention and early intervention, we have worked closely with our Public Health colleagues who have been leading on introducing a schools workstream to the Children and Young People's emotional and mental health transformation plan for East Sussex.</p> <p>Mental Health was also identified as a priority within our new 16-19 Strategy and also within the post-16 Education Improvement Partnership Action Plan, both citing that staff in schools, colleges and post16 providers, were seeing an increase in the prevalence of young people presenting with mental health needs. Funding was identified to provide the Mental Health First Aid, train the trainer course, which is widely acknowledged as good quality and we now have 8 staff from schools, colleges and YES undertaking the training.</p> <p>Any pupil who has been supported by the Education Support, Behaviour and Attendance Service (EBAS) will be automatically be referred to YES towards the end of Yr 11, if this has not already happened.</p> <p>Home Educated: Introductory letters are to be drafted by the Teaching and Learning Provision Team (in I-SEND), in partnership with YES and sent to young people and/or their parents carers, to introduce the YES team and encourage them to utilise their services. We will also include details of how to</p>	<p>Dec 2016</p>

		access more general information about post16 education and employment options.	
R7	Post 16 providers and ESCC take into account the difficulty some young people, from the northern and western parts of the county, experience in paying for travel to access suitable post 16 provision when targeting travel support.	<p>Completed and ongoing</p> <p>SLES continue to work with post 16 providers to ensure that provision is as accessible as possible. This includes ensuring the post-16 Providers utilise their 16-19 bursary to support access and promoting other schemes such as Wheels2Work. Information about these scheme are promoted via our networks and on our websites. SLES also encourage post16 providers to consider alternative locations. For example one of the DWP/EFA contractors was encouraged to sub-contact to a local provider in the rural area of Wealden.</p>	Jul 2016
Meeting Employers' Needs			
R8	Commend the idea of an Employability Passport and encourage its swift development. Work should be undertaken where possible to make the Employability Passport regionally and nationally accepted and recognised.	<p><i>Actions</i></p> <p><i>8.1 Employability Passport pilot to be completed by Sept 2016:</i></p> <p>Completed</p> <p><i>8.2 Independent evaluation of our Employability Passport to be completed by October 2016, this will include bringing together learning from Mozilla and Careers Enterprise development/pilots:</i></p> <p>Completed</p> <p><i>8.3 Employability Passport to be rolled out from academic year 16/17</i></p> <p>Ongoing</p> <p>Significant delays: The Careers and Enterprise Company announced they would be launching a national 'Enterprise Passport' and there were significant delays in them finalising their plans, which in the end did not meet the needs of our Employability Passport. We have now included a bid for ESF funding to</p>	<p>Sept 16</p> <p>Oct 16</p> <p>Sept 2017</p>

		support a roll out of an electronic version (Mozilla Badges), currently being used by Sussex Downs College.	
R9	Promote a single point of contact for businesses eager to be involved in work experience opportunities possibly through the new Enterprise Advisor Coordinator post or expansion of the ESCC work experience service.	<p>Completed and ongoing</p> <p>SLES were successful in a bid to secure Enterprise Co-ordinator posts as part of the Government's Career Enterprise Company (CEC), which was set up to improve links between schools and employers. These Enterprise Co-ordinators, whose role is to recruit and support a network of volunteer Enterprise Advisors from the business community and link them to local schools, are currently funded to March 2018 (with 50% match from ESCC). CEC have offered a further 50% to extend the 2 posts until 2020 We are currently seeking funding to help secure the match.(Refer to R12).</p> <p>The Enterprise Advisor Network is well established. To date 37 schools/ colleges now engaged, 36 Enterprise Advisor recruited and 29 matched.</p> <p>Our Enterprise Co-ordinators & Employability & Skills Manager were invited to participate in a Q&A panel at the national CEC event in May, along with one of our schools and 2 employers, to share with delegates the work taking place in our county in relation to the skills agenda and ensuring our employer help drive this through a range of activities and events with our schools. And two of our employers were shortlisted for Enterprise Advisor awards at the event: AXA PPP Healthcare won the award in the SME category and East Sussex Highways; Costain/CH2M were highly commended in their category (large employer).</p>	Sept 2016
R10	The Standards and Learning Effectiveness Service (SLES) be requested to seek to match the demand and supply of traineeships to identify whether current provision can be expanded, and together with partners, seek to moderate the high expectations of employers	<p><i>Actions:</i></p> <p><i>10.1 Work with colleges and training providers to improve the take up of Traineeships</i></p> <p><i>10.2 Increase the number of young people on Traineeship</i></p>	Dec 2016

	regarding apprenticeships.	<p>Completed and Ongoing</p> <p>The offer and take up of Traineeships nationally has been exceptionally low, initially this was due to restrictions in which providers could actually deliver Traineeships and then more recently on the pressure to ensure that those on Traineeship do actually progress into an Apprenticeship, so providers have been reluctant to deliver them and young people not attracted by the offer. However more Traineeships are now on offer and there has been an increase in take up from only 8, 16-17yr olds on a Traineeship in May 2016 compared to 23 in May 2017.</p>	
R11	Actively encourage the extension of the provision of Careers Fairs (including apprenticeships), following an evaluation of the Sussex Chambers events, to create a network of Careers Fairs to serve all schools across the County.	<p><i>Actions</i></p> <p><i>11.1 SLES to support the Sussex Chambers and other good quality Careers Fairs</i></p> <p>Completed and ongoing</p> <p>SLES have no dedicated resource to support these events, but we have continued to commit staff time and expertise to help co-ordinate, promote, attend and contribute to the planning and implementation of career events and fairs across East Sussex.</p> <p>Over the past year this has included the Bexhill Chambers Careers Fair, Hastings Chambers Careers Fair, Big Futures Careers Fair and Wealden Careers Fair. We have also organised our own events through our Careers Enterprise Company funded project 'Progress', this has included 'Open Doors', a programme of site visits to employer premises where talks and demonstrations are given. 'Open Doors' introduces young people to the workplace and opens their eyes to the range of possibilities in terms of learning and career paths. We have also organised STEAMfest – a festival of learning and aspiration activities that promote Science, Technology, Engineering, Arts & Mathematics, aiming to inspire young people to take up learning and careers in the engineering/science/digital sectors (as well as</p>	Dec 2016

		challenge gender stereotypes).	
R12	Seek longer term funding for the Skills East Sussex Enterprise Advisor project, upon successful completion of the pilot scheme.	<p>Completed and ongoing</p> <p>The Careers Enterprise Company (CEC) are offering a further 50% match funding to extend the two Enterprise Co-ordinator posts to 2020. SLES are currently working with our SELEP lead (Louise Aitken), to identify potential sources for match, as well as with Skills East Sussex and ESCC External Funding Team.</p> <p>Full funding has been secured through CEC for an additional Enterprise Co-ordinator post in Hastings as part of the Hastings Opportunity Area programme and we currently in the process of recruiting to this post.</p>	<i>Jul 2016</i>

16-19 STRATEGY East Sussex

ALL YOUNG PEOPLE LEARNING & WORKING

Our Ambition

1. By 2020 we want all young people to participate in learning or work appropriate to their needs and relevant to the local, regional and national economy. We want all our young people in East Sussex to become better qualified, skilled and ready for employment and to be fully equipped to play an active role in society.
2. Our strategy is based on understanding the data and the diverse interests and views of stakeholders gained through discussion at a 16-19 Summit, as well as the planning process and overall effort required to effect change. It builds on proven best practice and lessons learned, but also seeks approaches that are innovative, forward looking, creative and responsive to circumstance and opportunity. We know that we will all achieve greater impact with plans that are focused on what makes the biggest difference, are measurable and realistically achievable in an environment that includes dynamic change within the education sector and continuing pressure on resource availability.
3. This strategy, developed with stakeholders, outlines how the Standards Learning Effectiveness Service (SLES) will continue to plan, work and collaborate with all our partners to embed a whole system approach. Delivery of the strategy is shared across a range of stakeholders, SLES have responsibility for overseeing and co-ordinating the strategy.

Young people journey to the labour market

4. The ultimate success of this strategy in 2020 will be measured by the sustained engagement of young people in the labour market. So it is important we have shared understanding of the youth labour market and the features that differentiate it from the more general labour market
 - Education plays a more significant role than within the rest of the population
 - Employment and unemployment levels tend to be more sensitive to economic downturns than those of older workers
 - Movements between jobs are common, as young people search for and make moves into new positions that more match their skills or interests¹
 - Careers information, advice and guidance has greater importance as young people often need more help to make sense of the options they face, particularly for vulnerable young people

¹ National Institute of Economic and Social Research (2015) *The School to Work Transition: An Overview of Two Recent Studies*

- Parents and carers have a stronger influence – positive or negative – on the decisions and actions of their children.
5. Achieving a successful job outcome depends on a number of factors for each and every young person. We know that everyone's journey is different and there is not any single factor that guarantees success in the labour market and all parts of the process must be considered. Through our participatory planning we know there is widespread view in East Sussex that improved education and job outcomes for 16-19 year olds requires intervention early on in young people's lives including improvement to primary education outcomes; early help when barriers to engagement or progress in learning are identified; support with transition at the end of Year 11 and support into sustained work.
 6. Helping young people to find a job and sustain it is our ultimate objective, however simply defined outcomes such as a 'job outcome' or even a qualification are too narrow because they tell us nothing about how young people reach this point, and the journey they have to make to get there. Moreover, getting a job or a qualification is not the end of this journey; ideally each will have productive and fulfilling careers in their chosen area. Our strategy, its outcomes and outputs will reflect our shared understanding of a young person's journey.
 7. Most young people in East Sussex already continue in education or training after they finish year 11, because it gives them the best chance to get the skills and qualifications that employers and universities look for. However, the group of young people not participating includes some of the most vulnerable in the county. The strategy will reflect our desire to give all young people in East Sussex the opportunity to develop the skills they need to join the workforce and to lead a fulfilling adult life.
 8. Due to the complex nature of the barriers that young people face they can require intensive intervention over time to provide tangible, additional outcomes. However the converse fact is that these individuals can also generate amongst the largest individual savings to the taxpayer by successfully overcoming such barriers. Over their lifetime, every young person who has been NEET will, on average, incur higher public finance (£56,000) and economic (£104,000) costs.²

Strategic themes

9. Our strategy is designed to engage and prepare young people for a competitive labour market. This means ensuring all young people are able to progress in their post-16 learning whether it is through school or college sixth forms, further education colleges, training providers, apprenticeships, traineeships, internships, work based learning, employment with training or university.
10. Our strategy is based around four themes:
 1. Education and skills that meet the needs of the labour market
 2. Career management
 3. Support for vulnerable learners
 4. Improving work readiness

² National Audit Office (2010) *Against the Odds: Re-engaging young people in education, employment or training*

Our Guiding Principles

11. The four strategic themes are underpinned by core principles that guide the way this strategy was developed and how we will work together to realise our shared ambition:
 - **Partnership, strong local leadership and shared accountability.** Our strategy involves proactive, integrated interventions across all sectors; effective partnership and collaboration across all sectors and all levels is essential. This takes place in a range of contexts, including sixth forms, colleges, apprenticeships, traineeships, work based learning and employment with training. We also want all young people to progress at 18 years into sustained employment directly or via higher education.
 - **Building on existing strengths.** Since 2012 significant progress has been made across the County in delivering our Raising the Participation Age (RPA) strategy; *Creating Opportunities 2012-16*, to increase participation in learning and reduce the proportion of young people Not in Education, Employment or Training (NEET). East Sussex performs better than the national and regional averages in terms of encouraging participation in education, employment and training for 16-18 year olds. Both the number of 16 to 17 year olds and the number of 17 to 18 year olds participating are higher than the national and regional averages. We will continue to build on what we know works.
 - **Bringing together the world of education and the world of work.** The education and skills environment is not separate from the economy and the economy cannot be detached from education and skills. Ensuring both sectors understand and work effectively with each other is vital. We will ensure a shared approach with the county's strategic body for employment and skills, Skills East Sussex, which is linked to the South East LEP.
 - **Knowing our young people and area.** In order to meet the needs of our young people we need to know not just who is participating in learning and who is not, but we must collectively understand the reasons that hinder participation so our interventions are targeted appropriately.

A whole system strategy

12. Responsibility for achieving full participation in education, training and employment is shared across all sectors and this is why our county's whole system approach is so critical. However, schools, colleges, training providers, Multi Academy Trusts, East Sussex County Council, District and Borough Councils, businesses and charities are historically developed, socially located, complex organisations that are continually responding to political, economic, market and social pressures. There are significant dividing lines in responsibilities and our strategy embraces rather than shies away from this complexity.
13. East Sussex County Council has key legal Duties to:
 - promote the effective participation in education or training of all 16 and 17 year olds resident in their area and to make arrangements to identify young people resident in the area who are not participating

- secure sufficient suitable education and training provision for all young people aged 16-19 and for those up to age 25 with an Education, Health and Care (EHC) plan in the area³
 - make available to all young people aged 13-19 and to those up to age 25 with an EHC plan, support that will encourage, enable or assist them to participate in education or training⁴
 - additional specific duties to young people in and leaving care⁵, young offenders⁶ and young people with Special Education Needs and Disability.⁷
14. Schools, academies and further education college have a Duty⁸ to secure access to independent careers guidance for pupils from year 8 (12-13 year olds) to year 13 (17-18 year olds). The Duty states that careers guidance must be presented in an impartial manner and promote the best interests of the pupils to whom it is given. Careers guidance must also include information on all options available in respect of 16-18 education or training, including apprenticeships and other work-based education and training options.
15. All young people have the responsibility to participate in education or training until their 18th birthday and so there is clear responsibility on individual young people and their parents/carers to engage in learning⁹.

Accountability and Monitoring

16. This strategy sets the overall direction and ambition to be achieved by 2020. We want to have impact and so we will initially set short and intermediate priorities to be achieved by 2018. Specific action plans will be established for each strategic theme through the Increasing Participation Operational Group which has been the driving force behind the Creating Opportunities RPA Strategy 2012-16. This group will monitor the delivery of the strategy and action plans on a quarterly basis.
17. In 2018 we will establish new priorities that respond to the new and emerging situation. Our strategic priorities will be reviewed by representatives from the Post16 Education Improvement Partnership and the Increasing Participation Operational Group.

³ Sections 15ZA & 18A of the Education Act 1996 as inserted by the Apprenticeships, Skills, Children and Learning Act 2009

⁴ Section 68 of the Education and Skills Act 2008

⁵ Children & Young Persons Act 2008

⁶ Crime & Disorder Act 1998

⁷ Part 3 of the Children and Families Act 2014 and associated regulations including SEND Code of Practice 0-25 Years – Statutory Guidance, January 2015

⁸ Education Act 2011 inserted a new duty (section 42A) into Part VII of the Education Act 1997

⁹ Part 1 of the Education and Skills Act 2008

Strategic Theme 1: **Education and skills meet the needs of the labour market.**

The context

The East Sussex Growth Strategy 2014-2020 sets a shared vision for a more innovative, productive and faster growing East Sussex economy. Acknowledging that “..it is clear that we need a skills system which is responsive to the needs of business and which supports residents to fulfil their potential.” Skills East Sussex (SES), which is the county’s strategic body for employment and skills helps drive this work and our 16-19 Strategy will reflect SES priorities, including: Improving the quality and relevance of CEIAG, helping young people become ready for work, addressing gender imbalance in key sector, helping to stimulate the uptake of apprenticeships and where possible a curriculum shaped by employers. Activities will focus on key priority sectors for East Sussex: including engineering and advanced manufacturing, construction, health and social care, creative and digital, land based and visitor economy.

Apprenticeships East Sussex (AES), a strategic partnership aligned to SES, supports this work through an annual action plan aimed at securing the coordination and growth of apprenticeships across East Sussex.

Young people need education, skills, qualifications and behaviours that are relevant to the labour market and economic needs and opportunities of the county, region and the country. Employers in the county raise the issue of skills shortages in basic literacy, numeracy and IT¹⁰. Young people also need good attendance and good behaviours.

Our priorities 2016-2018:

- 1.1 Develop the breadth of the post-16 learning offer for young people and increase attainment levels and increase the take up of STEM subjects to support the growth of knowledge-intensive sectors.
- 1.2 Improve attainment in English and Maths at all levels, through all schools, colleges, training providers and targeted support agencies. These settings should promote the importance of these subjects to labour market entry and sustained employment. , including the importance of functional literacy and numeracy skills appropriate to the work place.
- 1.3 Grow the number of apprenticeships and traineeships, including at higher and degree levels across East Sussex. Inform and support the implementation of the apprenticeship reforms and levy
- 1.4 Inform and support the proposed new post16 Skills Plan¹¹, which aims to have 15 full-time technical pathways after the age of 16, each with a single awarding body, as recommended by the Sainsbury review report¹²

¹⁰ East Sussex Growth Strategy 2014-2020

¹¹ Post16 Skills Plan July 2016

¹² Report of the Independent Panel on Technical Education April 2016

To achieve these, we will:

- Use labour market intelligence to understand and forecast future changes and draw on this to inform skills gaps, curriculum design, sufficiency of provision and careers information, advice and guidance. We will issue an annual statement of provision need
- Encourage schools, colleges and training providers to work together, informed by employers and to offer a suite of vocational and academic learning opportunities and qualifications that best suit the needs, abilities and aspirations of all young people, to inspire and motivate their progression to the local and national labour market.
- Contribute to and support the work of the Post16 Education Improvement Partnership (EIP), with a particular focus on improving attainment at Key Stage 5 and improving English and Maths, in accordance with its action plan.
- Promote parity of esteem between vocational and academic pathways by increasing the emphasis of vocational learners into further/higher education and ensuring that vocational qualifications are promoted as equally viable routes to employment
- Work with Apprenticeships East Sussex (AES), Sussex Council of Training Providers (SCTP) and colleges to ensure local employers understand the implications of the apprenticeship reforms and levy. Contribute towards the options and plans to meet public body employer obligations under the levy from April 2017.
- Promote clear progression pathways and routes to employment through schools, colleges, training providers and careers IAG services. This will include the pathways for young people to re-engage or have a 'second chance', and promoting widely the benefits of participation.
- Ensure close alignment to the East Sussex County Council corporate Employability & Skills Strategy 2014-18, the Apprenticeships East Sussex action plan and to Skills East Sussex priorities and plans.

Strategic Theme 2: Career management

The context

A Gatsby Foundation report¹³ led by the University of York noted “good career guidance is important for social mobility because it helps open pupils’ eyes to careers they may not have considered”. The report also notes that “so many young people are kept in the dark about the full range of options open to them”. Ofsted reported in 2013 that “[nationally] only one in five schools were effective in ensuring that all students were receiving the level of information they needed”. In its Statutory Guidance for schools, the DfE states “young people who are uncertain or unrealistic about career ambitions are three times more likely to spend significant periods of time not in education, employment or training (NEET). Providing improved careers services will ensure that young people can select educational routes (and then begin their working life in a job) that are suitable for them”.

National research suggests an important implication of labour market changes is that the youth labour market is increasingly less gendered, with male and female young people increasingly competing for the same jobs. However, in East Sussex, we have much more to do to encourage girls and young women to view STEM sector careers as an option for them. It is important that effective careers advice and guidance, as well as education and skills provision, reflects the nature of the labour market.

Young people need access to effective Career Education Information Advice and Guidance (CEIAG), to understand the job market, have contact with employers, be able to search for apprenticeship and work vacancies, complete background research, understand work etiquette, be well presented, and be able to describe their achievements in person and writing. Young people need their parents/carers to understand the changing labour market, and the range of routes to progress into different careers and vocations.

Stakeholders express that access to quality CEIAG is patchy across the county. Young people at the ESCC Youth Conference (March 2015) told ESCC RPA Scrutiny Board members that the provision of careers advice and guidance was not consistent across East Sussex and there were particular concerns that work experience was also not being offered across all schools.

The ESCC supports the achievement of the Investor in Careers kitemark for schools as a benchmark of quality. The Enterprise Adviser Network is also being supported and embedded within our schools and colleges.

Our priorities 2016-2018:

- 2.1 Continue to co-ordinate and support a local CEIAG network, which consists of CEIAG leads from our schools and colleges and share good practice through these networks. Continue to raise the importance and profile of CEIAG and work experience.
- 2.2 Encourage and support all schools, colleges and training providers to develop careers education and IAG programmes for young people, and to achieve Investor in Careers (or an equivalent nationally recognised kitemark), as a measure of standards and impartiality.
- 2.3 Once published, support schools and stakeholders to embed the new DfE CEIAG strategy and statutory guidance across East Sussex.

¹³ Gatsby Foundation (2014) *Good Career Guidance*

- 2.4 Ensure CEIAG is informed by Labour Market Information, that it challenges stereotypes and is aspirational and stretching for young people.
- 2.5 Discover and maintain understanding of young people's preferences in courses, jobs and careers, and seek to match this with available learning provision and the labour market.
- 2.6 Ensure progression for young people with SEND from school and college through outcome focused progression plans, developed with the young person and their family, the school, and colleagues in health and social care.

To achieve these, we will:

- Further encourage all schools and colleges to link with the Enterprise Advisers Network to establish links with local businesses.
- Further develop the CEIAG Network to include a greater Continuing Professional Development (CPD) element and encourage employer involvement in CPD for careers leads in schools and colleges.
- Encourage and support all secondary schools and colleges to work towards achieving full Investor in Careers accreditation (or an equivalent quality kitemark).
- Support the planning and implementation of the new DfE CEIAG strategy and statutory guidance.
- Explore with partners how the impact of CEIAG across the county can be monitored and measured.
- Ensure parents and carers know where to access information about career options and progression routes for their children, including new and alternative pathways, such as Apprenticeships at degree level. And work readiness or Traineeships programmes for those who are not quite ready to enter an apprenticeship or employment.
- Encourage and assist schools and college to complete SEN support plans for those not eligible for EHCP, but who need additional support to identify and progress through their chosen career pathway
- Work closely with our local job centres to help co-ordinate the roll out of the national job centre support in schools programme
- Encourage independent travel and new learning opportunities for young people with SEND in East Sussex, including scaling up of Supported Internships and Traineeships on offer.
- Increase targeting of CEIAG to those students who are most at risk of NEET.
- Promote the engagement of Governors in CEIAG within their schools and colleges.
- Support and embed UCAS Progress, the online application and course finder system, within all our schools and colleges.
- Promote education and training opportunities consistently through C360 website, careers fairs, localised events and skills competitions. C360 website will be modern and relevant to young people, parents and providers.

Strategic Theme 3:

Support for vulnerable learners

The context

Young people face unique and often complex situations in their lives that can be barriers to engagement, retention, achievement and progression in learning and employment. They need support to resist and overcome these barriers. We know that sustained engagement in learning and work can have an enabling and stabilising effect on young people and families.

Positive improvements have been achieved in East Sussex, with more vulnerable young people participating in learning or work, particularly our look after children, care leavers and those supervised by the Youth Offending Team (YOT) and we want this work to continue. However, it was also acknowledged by stakeholders at the Summit and through the RPA Scrutiny review board that there is a need to identify and support other vulnerable young people who may not be as easily identified as 'vulnerable', including those with mental health or emotional support needs

Our priorities 2016-2018:

- 3.1 Narrow the attainment gap for those eligible for Free School Meals achieving Level 2 and Level 3 qualifications by their 19th birthday.
- 3.2 Work to prevent young people from becoming NEET through schools, colleges, training providers, targeted IAG and youth support services. Increase transition support for young people from KS4, starting before they reach Year 11.
- 3.3 Target intervention and preparation for NEET young people, including a work readiness programme for those who are not ready to access education, training or employment opportunities.
- 3.4 Encourage focus across all partners on developing the resilience of young people; too many young people experience anxiety, stress and poor emotional health, which can become a barrier to participation.
- 3.5 Encourage a 'think family' approach. Develop a system understanding that not all young people have someone advocating for them. We recognise there are emerging risks such as child sexual exploitation for vulnerable young people, in particular the NEET cohort.
- 3.6 Create the environment in which young people with SEND are enabled to progress in their education, training and employment in East Sussex.

To achieve these we will:

- Work with young people and other organisations, including early help services to overcome barriers to entering EET. We will prioritise early help and targeted intervention and employability programmes to tackle issues of substance misuse, poor mental health, young carers, young people in the youth justice system and those living independently. We will promote engagement programmes which help promote and develop an active, health lifestyle, well-being and independent living skills. We will provide targeted support with partners for

looked after children, care leavers, young offenders and young parents to enable their choice and progression in to education, training and employment.

- Continue to reduce the level of fixed term and permanent exclusions within our secondary schools and colleges.
- Review and strengthen our risk of NEET identification processes. Build on progress in recent years to further strengthen post 16 tracking to increase communication from all providers about joiners, leavers (particularly early leavers), attendance and risk to attainment and progression.
- Develop integrated approaches to tackle family worklessness through the early help systems, targeting families with children who are NEET, on the edge of care and involved in the youth justice services.
- Encourage young people and their families to actively engage with information and support from year 9 onwards around Preparation for Adulthood
- Monitor and review the support given to young people with SEND to assist their progression into post16 learning and employment
- Explore how the remit of ESBAS and YES East Sussex might be expanded to benefit more students in school below Year 11, as well as potential early leavers from post-16 learning.
- Better understand how young people's mental health and emotional wellbeing can be better supported in schools, colleges and training providers.
- Explore whether, within the scope of data security and privacy, more value can be derived from the Aspire database to enable better information sharing and a cross-system referral process. Including sharing information with education and training providers
- Generate much greater emphasis on recognising and celebrating successes, particularly for those young people unlikely to experience a school, college or university graduation event.
- Work with the Career Enterprise Company and other funding bodies to explore a countywide mentoring offer.
- Work with our local job centres to support the implementation of the Youth Obligation* from April 2017

*(Youth Obligation: 18-21 year old job seekers receiving Universal Credit will be expected to take part in an intensive activity programme from day 1 of their claim. They will be referred to training and encouraged to take up an apprenticeship. Should they not be on either after six months, they will be referred to a mandatory work placement)

Strategic Theme 4: Improving work readiness

The context

Young people need to understand the world of work and be ready to embrace its opportunities and challenges. Businesses in East Sussex tell us they are concerned that young people (and adults) in East Sussex can sometimes lack the basic skills and positive attitude towards work that they expect. This is a clear challenge for schools and colleges, and the young people themselves. Employers in the county raised the issue of skills shortages in basic literacy, numeracy and IT, and those essential softer skills of communication, team working, initiative and work ethic. This is a basic requirement in all sectors of the economy.¹⁴

Young people also need the right attributes and mindset for learning and work: specifically they need aspiration, grit and determination, self-awareness, receptiveness, self-assurance and resilience.

The Gatsby Foundation report¹⁵ identifies correlation between the number of different meaningful contacts a young person has with employers and employees, and their readiness for work. It recommends “every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities”, and further that “every pupil should have first-hand experience of the workplace through work visits, work shadowing and/or work experience to help their exploration and expand their networks”.

The question of young people’s resilience, aspiration, character and mindset for work and learning has increasingly moved to the forefront nationally, and it has been a recurring theme raised within stakeholder engagement in East Sussex. All agencies and services, including schools, should encourage young people to become responsible citizens, who are able to lead fulfilling lives, as well as be ‘successful’. Achievement of good character requires intentional and planned approaches to character education; developing confident and compassionate young people who are effective contributors to society, successful learners and responsible citizens. Young people also need to grow in their understanding of what is good or valuable, and their ability to protect or advance what is good. Character development involves caring for and respecting others as well as caring for and respecting oneself.¹⁶ Programmes such as the National Citizen Service and Duke of Edinburgh’s Award are established opportunities nationally and locally for young people to develop character and positive mindset, and crucially are recognised by employers and UCAS.

Research published by the Cabinet Office (March 2015) provides evidence that young people who take part in programmes promoting social action, develop vital employability and life skills in the process. It also showed improved levels of well-being and, in one group, levels of anxiety reduced by more than a fifth in the young people who participated in youth social action. This is further supported by a national study which concluded that youth social action has a transformative effect on young people’s character, and in turn character development benefits both the individual and society.¹⁷ It is supported further by an Ofsted report, which spoke about volunteering improving and developing young people’s self-esteem, growing their sense of personal and social responsibility, motivation, resilience, political awareness, leadership and employment skills.¹⁸

¹⁴ East Sussex Growth Strategy 2014-2020

¹⁵ Gatsby Foundation (2014) *Good Career Guidance*

¹⁶ University of Birmingham (2015) *A Framework for Character Education in Schools*

¹⁷ Jubilee Centre for Character and Virtues (2015), *Building Character through Social Action*

¹⁸ Ofsted (2012), *Choosing to Volunteer*

Activities outside of formal learning enrich civic pride and young people's skills, attitudes to learning and readiness to work. These activities should include work experience, social action and volunteering, where young people lead activities that help them to develop their resilience and mindset, and also better understand what work is like.

Our priorities 2016-2018:

- 4.1 To bring the worlds of work and education closer together.
- 4.2 All young people encouraged to participate in volunteering and social action programmes in schools, colleges, training providers and targeted support services, including through funded programmes such as National Citizen Service and Duke of Edinburgh award scheme.
- 4.3 To work closely with Skills East Sussex to ensure the Progress project funded by Career Enterprise Company achieves its goal to prepare young people for the world of work.
- 4.4 Encourage activity that encourages those identified as at risk of NEET or eligible for Free School Meals to have meaningful employer contacts.

To achieve these we will:

- Further encourage schools to link with Enterprise Adviser Network.
- Improve awareness in schools about apprenticeships and traineeships.
- Work with Skills East Sussex to actively engage employers. Specifically survey employers to have local evidence as to the skills they are wanting from young people and then develop a common language for the education and employer sectors to use.
- Actively promote to employers the different ways in which they can enrich young people's experiences and opportunities.
- Further develop and embed the use of the East Sussex Employability Passport.
- Encourage and celebrate school and post-16 projects that relate to the world of work
- Research the viability of a job coaching system for young people (especially vulnerable young people) in the work place.
- Support employers to have realistic expectations of young people when they start an apprenticeship/traineeship or work experience. Explore the potential of a peer support network for employers when they have concerns about taking on a young person in the work place.
- Bring additional focus to the Duke of Edinburgh Award Scheme as an employability preparation programme. Encourage all schools to sign up to DofE and agree a targeted approach for those young people who might not have traditionally signed up for DofE, particularly our more vulnerable learners
- Work with the NCS Trust, south east prime contractor and local delivery partners to ensure the National Citizen Service reaches and engages with all young people, including vulnerable learners. Specifically encourage use of the 2017 and 2018 programmes to maintain summer

engagement of vulnerable learners and embed Autumn NCS programmes within colleges to support re-engagement and retention in post-16 learning.

We would like to take the opportunity to thank all our partners who have contributed to this strategy and to the third sector provider Medway Youth Trust who facilitated the Summit and collated the responses put forward by over 70 attendees to help create this strategy. We would also like to thank the RPA Scrutiny Committee for their review and recommendations, which we have incorporated within the strategy and for the ongoing support and commitment from the members of the Increasing Participation Operational Group who continue to help drive participation into learning and work across the county.

East Sussex County Council: Paying due regard to equality, the 16-19 strategy proposals are likely to have a positive impact on the equality protected characteristic of 'gender' and 'disability', in particular, girls, SEND and other vulnerable groups. We will continue to monitor impact on different characteristics through our data systems.

October 2016

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Report to: Children's Services Scrutiny Committee

Date of meeting: 26 June 2017

By: Assistant Chief Executive

Title: Scrutiny Committee Work Programme

Purpose: To consider the Committee's future work programme

RECOMMENDATIONS

- 1) to consider and comment on the Committee's work programme;**
 - 2) to nominate two Committee Members to join the East Sussex Better Together and Connecting 4 You Scrutiny Board.**
-

1. Background

1.1 The Committee's future work programme is included on each meeting agenda in order to review items scheduled for future meetings and to agree any amendments or additions. The current work programme is attached at Appendix 1.

2. Supporting information

2.1 As noted on the work programme, the Committee has ongoing representation on the joint Scrutiny Board for East Sussex Better Together, the transformation programme for health and social care led by the County Council, Eastbourne, Hailsham and Seaford Clinical Commissioning Group (CCG) and Hastings and Rother CCG. The Board also undertakes scrutiny of the parallel programme in the High Weald Lewes Havens CCG area, Connecting 4 You.

2.2 The Scrutiny Board is made up of representatives from this Committee, the Adult Social Care and Community Safety Committee and the Audit, Best Value and Community Services Scrutiny Committee. In light of the formation of the new Council, the three Scrutiny Committees are recommended to re-nominate representatives to the Scrutiny Board. Following a review by the Scrutiny Chairs, the Adult Social Care and Community Safety Scrutiny Committee has now been allocated three places on the Board, reflecting the importance of the transformation programmes to Adult Social Care. This Committee and the Audit, Best Value and Community Services Scrutiny Committee will in future be allocated two places.

3. Conclusion and reasons for recommendations

3.1 The Committee is invited to consider and comment on the work programme and specifically to nominate two representatives to the East Sussex Better Together/Connecting 4 You Scrutiny Board.

PHILIP BAKER
Assistant Chief Executive

Contact Officer: Stuart McKeown, Senior Democratic Services Adviser
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Work programme for Children's Services Scrutiny Committee

Future work at a glance

Updated: June 2017

This list is updated after each meeting of the scrutiny committee.

Items that appear regularly at committee	
<p>The Council's Forward Plan</p>	<p>The latest version of the Council's Forward Plan is included on each scrutiny committee agenda. The Forward Plan lists all the key County Council decisions that are to be taken within the next few months together with contact information to find out more. It is updated monthly.</p> <p>The purpose of doing this is to help committee Members identify important issues for more detailed scrutiny <i>before</i> key decisions are taken. This has proved to be significantly more effective than challenging a decision once it has been taken. As a last resort, the call-in procedure is available if scrutiny Members think a Cabinet or Lead Member decision has been taken incorrectly.</p> <p>Requests for further information about individual items on the Forward Plan should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chairman, ideally before a scrutiny committee meeting.</p>
<p>Committee work programme</p>	<p>This provides an opportunity for the committee to review the scrutiny work programme for future meetings and to highlight any additional issues they wish to add to the programme.</p>

Future Committee agenda items		Author
26 June 2017		
Raising the Age of Participation	Twelve month update report on the implementation of the recommendations of the Scrutiny Review of Raising the Age of Participation.	Stuart Gallimore, Director of Children's Services
Local Safeguarding Children Board (LSCB) Serious Case Reviews	A report outlining the findings and outcomes of the Serious Case Reviews undertaken by the LSCB during 2015/16.	Reg Hooke, Chair of LSCB/ Stuart Gallimore, Director of Children's Services
25 September 2017		
Reconciling Policy, Performance and Resources (RPPR)	Reconciling Policy, Performance and Resources (RPPR). The Committee will start looking at departmental portfolio plans and budget setting process for 2018/19.	Becky Shaw, Chief Executive
East Sussex Local Safeguarding Children Board	Presentation of the annual report of the Local Safeguarding Children Board (LSCB).	Stuart Gallimore, Director of Children's Services
Annual Review of Safer Communities Performance	An opportunity for the Committee to consider and comment on performance in relation to safer communities in 2016/17 and the priorities and issues identified for 2017/18.	Stuart Gallimore, Director of Children's Services
Scrutiny Review of Key Stage 1 Educational Attainment	At its meeting in June 2016, the Committee asked for a monitoring report on the implementation of the Assessment Without Levels assessment framework.	Stuart Gallimore, Director of Children's Services

27 November 2017		
Reconciling Policy, Performance and Resources (RPPR).	Reconciling Policy, Performance and Resources. The Committee will review the information provided at its September meeting and establish the RPPR Board to examine departmental portfolio plans and the budget setting process for 2018/19.	Becky Shaw, Chief Executive
March 2018		
Scrutiny Review of Educational Attainment at Key Stage 4	6 month update report on the implementation of the recommendations of the Scrutiny Review Educational Attainment at Key Stage 4	Stuart Gallimore, Director of Children's Services

Current scrutiny reviews and other work underway	Date available
East Sussex Better Together (ESBT). Joint Scrutiny Board established with representatives from two other scrutiny committees to consider the ESBT programme and specific policy and service developments arising from it.	July 2017
Scrutiny Review of Educational Attainment in Key Stage 4. Review of Educational Attainment in Key Stage 4 focusing on issues relating to teacher recruitment.	March 2018
Scrutiny Review of Educational Attainment in Key Stage 1. A report updating the Committee on the implementing the 'Assessment Without Levels' assessment framework is scheduled to put before the Committee in September 2017.	25 September 2017

Potential future scrutiny work (Proposals and ideas for future scrutiny topics appear here)
<p>Educational Excellence Everywhere</p> <p>To consider the impact of the key proposals contained within the Government white paper, 'Educational Excellence Everywhere'. In particular, the Committee are interested in discussing the implications of the Government's proposals relating to converting schools into academies.</p> <p>Schools that work for everyone</p> <p>A government consultation which covers amongst other key proposals faith and selective schools delivering more school places.</p> <p>Safer Schools Survey Results</p> <p>The Committee will have an opportunity to comment on the results of the Safer Schools Survey and to consider whether there are any issues relating to cyber-bullying, mental health issues and feelings of isolation and online exploitation that the Committee might want to explore in future.</p> <p>ISEND Service Demand.</p> <p>The Committee requested at its meeting in March 2017 that ISEND service demand is added to the Work Programme.</p>

Background / information reports available to the Committee (Items in this list appear on committee agendas when proposed for scrutiny)		Date available
Performance monitoring	<p>Performance monitoring is an integral part of scrutiny. The committee is alerted to the relevant quarterly reports that Cabinet and Lead Members receive. Members can then suggest matters for scrutiny to investigate in more detail.</p> <p>In the performance reports, achievement against individual performance targets is assessed as either 'Red', 'Amber' or 'Green' ('RAG'):</p> <ul style="list-style-type: none"> • 'Green' means that the performance measure is on target to be achieved • 'Amber' means that there is concern about the likelihood of achieving the performance measure by the end of the year • 'Red' means that the performance measure is assessed as inappropriate or unachievable. <p>Requests for further information about individual items in the performance reports should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chair.</p>	<p>Every quarter</p> <p>Every quarter</p>
Children's Services statutory complaints report 2016-17	This will include information about compliments and other representations for the period April 2016 – March 2017.	August 2017

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CTRL and click on the table of contents to navigate.
Press CTRL and Home key to return to the top of the document
Press Alt-left arrow to return to your previous location.

GLOSSARY OF TERMS AND ACRONYMS APPEARING IN CHILDREN'S SERVICES COMMITTEE PAPERS

Term	What it means
CAMHS	The Child and Adolescent Mental Health Service (CAMHS) provides advice, diagnosis of mental disorders and therapeutic work with young people to treat complex, severe or persistent mental health difficulties.
Child Protection Plan (CPP)	A detailed inter-agency plan setting out what must be done to protect a child from further harm; to promote the child's health and development; and, if it is in the best interests of the child, to support the family to promote the child's welfare.
Children in care	Children being looked after by the local authority. See also LAC – Looked after children.
Children's Centre	East Sussex Children's Centres offer all families with children under five a range of services, information and support. Services vary depending on local needs but typically include: advice; home visiting; family 'drop-in'; child health information; help finding specialist and other services they can't provide directly.
Children and Young People's Plan (CYPP)	The CYPP sets out the shared priorities of the Children and Young People's Trust partners to improve the lives of children, young people and their families in East Sussex.
Children and Young People's Trust (CYPT)	The East Sussex CYPT is a group of partners that work together in different ways to improve what we provide for children, young people and families.
DfE	Department for Education (Government department)
Early years foundation stage (EYFS)	The EYFS is a set of welfare and learning and development requirements, which must be followed by providers of care for children below 5 years old – the age of compulsory education in the UK.
ESBAS	East Sussex Behaviour & Attendance Service
Key Stage 1 (KS1)	The two years of schooling in maintained schools in England and Wales normally known as Year 1 and Year 2, when pupils are aged between 5 and 7.
Key Stage 2 (KS2)	The four years of schooling in maintained schools in England and Wales normally known as Years 3, 4, 5 and 6, when pupils are aged between 7 and 11.
Key Stage 3 (KS3)	The three years of schooling in maintained schools in England and Wales normally known as Years 7, 8 and 9, when pupils are

Term	What it means
	aged between 11 and 14.
Key Stage 4 (KS4)	The two years of school education which incorporate GCSEs, and other exams, in maintained schools in England, Wales, normally known as Years 10 and 11 in England and Wales.
Key Stage 5 (KS5)	An unofficial label used to describe the two years of post-compulsory education for students aged 16-18, or at sixth form, in England and Wales.
LAC (Looked After Children)	Children who are either looked after or in the care of a local authority, or are provided with accommodation for more than 24 hours by a local authority. We use the term 'children in care' to include all children being looked after by a local authority.
Local Safeguarding Children Board (LSCB)	The Children Act 2004 places a duty on every local authority to establish an LSCB. Members of the East Sussex LSCB include an independent chair, two lay members and senior representatives from a wide range of statutory and voluntary sector agencies. The LSCB coordinates the work undertaken by its members to safeguard and promote the welfare of children in East Sussex, and to ensure that the safeguarding work is effective. See http://www.eastsussexlscb.org.uk
NEETs	People who are N ot in E ducation, E mployment or T raining.
Pupil Premium	The pupil premium was introduced in April 2011 and is an additional payment paid directly to schools by the government for every pupil who has been registered for free school meals at any point in the last six years (known as 'Ever 6 FSM'). Schools also receive funding for children who have been looked after continuously for more than six months, and children of service personnel.
RPA (Raising the school participation Age)	From summer 2013, all young people will have to continue in education or training until the end of the academic year in which they turn 17. From summer 2015, this will change to their 18th birthday.
RPPR	Reconciling Policy, Performance and Resources is the County Council's budget and business planning process.
Safeguarding	<ul style="list-style-type: none"> - protecting children from maltreatment - preventing impairment of children's health or development - ensuring that children are growing up with safe and effective care - undertake that role so as to enable those children to have optimum life chances and to enter adulthood successfully.
Schools Forum	A body which advises the local authority on how the schools budget is spent. Members include headteachers, school governors and councillors.

Term	What it means
SE7(South East 7)	South East 7 group of local authorities is a partnership of local authorities in the South East that are committed to working together on some key work areas for mutual benefit.
SEN	Special Educational Needs
SEND Pathfinder	Special Educational Needs and Disability (SEND) Pathfinder is a national programme trying to find better ways to help families who need it. The main thing is to put families at the centre of the process when assessing their needs and those of their child, to give them more choice and control over the help they can get.
THRIVE Transformation programme	In East Sussex - a means of improving outcomes for children by investing more money in the early help services to give families the support they need <i>before</i> they get into difficulties. The thinking is that if families solve their problems before they escalate, the need for more costly social care services, such as Child Protection Plans or taking children into care, is reduced.
TYS Targeted Youth Service)	The Targeted Youth Support (TYS) Service offers young people advice, information and support around issues such as: sexual and mental health, drugs and alcohol, family and relationships, money and accommodation. Youth work sessions include: sports and arts based activities, getting involved in youth councils and local volunteering opportunities.
Youth Offending Team	The Youth Offending Team aims to cut youth crime by changing the behaviour of young people who offend. It helps them get into mainstream education and health services, so that they can be diverted from crime in the future.
VSB	Virtual Schools Bank.

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EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet or individual Cabinet member in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- Page 55
- the name of the individual or body that is to make the decision and the date of the meeting
 - the title of the report and decision to be considered
 - groups that will be consulted prior to the decision being taken
 - a list of other appropriate documents
 - the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1SW, or telephone 01273 481955 or send an e-mail to andy.cottell@eastsussex.gov.uk.

For further detailed information regarding specific issues to be considered by the Cabinet/individual member please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL

County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335138

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 June 2017 TO 30 September 2017

Additional notices in relation to Key Decisions and/or private decisions are available on the Council's website via the following link:

<http://www.eastsussex.gov.uk/yourcouncil/about/committees/download.htm>

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor David Elkin – Lead Member for Resources

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Councillor Rupert Simmons – Lead Member for Economy

Councillor Carl Maynard – Lead Member for Adult Social Care

Councillor Bill Bentley – Lead Member for Communities and Safety

Councillor Sylvia Tidy – Lead Member for Children and Families

Councillor Nick Bennett – Lead Member for Transport and Environment

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
6 Jun 2017	Cabinet	External Audit Plan 2016/17 External Audit Plan 2016/17: To consider the work to be carried out by the Council's external auditors.			Report, other documents may also be submitted	Phil Hall 01273 481485
6 Jun 2017	Cabinet	Internal Audit Strategy and Annual Plan 2017/18 To consider the Internal Audit strategy and plan for 2017/18.			Report, other documents may also be submitted	Russell Banks 01273 481447

6 Jun 2017	Cabinet	<p>Scrutiny Review of Educational Attainment at Key Stage 4</p> <p>To consider the report of the Children's Services Scrutiny Committee on the Scrutiny Review of Educational Attainment at Key Stage 4, together with the observations of the Chief Officer on the Scrutiny Review</p>			Report, other documents may also be submitted	Stuart McKeown 0173 481583
6 Jun 2017	Cabinet	<p>Scrutiny Review of Superfast Broadband</p> <p>To consider a report from the Economy, Transport and Environment (ETE) Scrutiny Committee on the Scrutiny Review of Superfast Broadband in East Sussex, and the response to the report from the Chief Officer.</p>			Report, other documents may also be submitted	Martin Jenks 01273 335138
19 Jun 2017	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Approval to publish notices in relation to a proposal to lower the age range at Sandown Primary School</p>		<p>Staff</p> <p>Parents</p> <p>Key Stakeholders</p> <p>The Local Community</p>	Report, other documents may also be submitted	Jane Spice 01323 747425
19 Jun 2017	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>To consider the proposed Post 16 Transport Statement for the 2017-2018 Academic Year</p>			Report, other documents may also be submitted	Ian Crudge 0300 3309472

19 Jun 2017	Lead Member for Transport and Environment	Fees and charges for the Planning and Environment Service To consider the new and revised fees and charges within the Planning and Environment Service	KD		Report, other documents may also be submitted	Edward Sheath 01273 481632
19 Jun 2017	Lead Member for Transport and Environment	Hailsham-Polegate-Eastbourne Movement and Access Corridor Scheme Approval to undertake a public consultation on the Hailsham-Polegate-Eastbourne Movement and Access Corridor Scheme	KD	Local Members	Report, other documents may also be submitted	Rupert Clubb 0173 482200
19 Jun 2017 Page 58	Lead Member for Transport and Environment	Review of the East Sussex Local Flood Risk Management Strategy's delivery plan 2017/18 To agree the delivery plan as the framework for the Local Flood Risk Management activities in East Sussex for 2017/18	KD		Report, other documents may also be submitted	Marie Nickalls 01273 482146
19 Jun 2017	Lead Member for Transport and Environment	Review of the East Sussex Preliminary Flood Risk Assessment (PFRA) To agree the reviewed PFRA for formal submission to the Environment Agency on 21 June 2017	KD		Report, other documents may also be submitted	Nick Claxton 01273 481407
19 Jun 2017	Lead Member for Transport and Environment	Sussex Energy Tariff To consider whether to support and promote West Sussex County Council's proposed Sussex Energy Tariff to residents in East Sussex	KD		Report, other documents may also be submitted	Andy Arnold 01273 481606

27 Jun 2017	Cabinet	Countryside Access Strategy - Rights of Way and Countryside Sites To consider the results of the public consultation, and to approve the draft Countryside Access Strategy for Rights of Way and Countryside Sites.	KD		Report, other documents may also be submitted	Andrew Le Gresley 0345 6080193
27 Jun 2017	Cabinet	Council Monitoring: Quarter 4 2016/17 end of year report. To consider the end of year (quarter 4) Council Monitoring report for 2016/17.			Report, other documents may also be submitted	Jane Mackney 01273 482146
27 Jun 2017	Cabinet	Reconciling Policy, Performance and Resources – State of the County. To consider an update for the Reconciling Policy, Performance and Resources (RPPR) process for 2018/19 and beyond			Report, other documents may also be submitted	Jane Mackney 01273 482146
27 Jun 2017	Cabinet	To consider proposals regarding the publication of statutory notices in relation to the proposed closure of Rodmell CE Primary School	KD		Report, other documents may also be submitted	Gary Langford 01273 481758
28 Jun 2017	Lead Member for Communities and Safety	Petition - provision of a lollipop person on Prince Edwards Road, Lewes Response to a petition submitted to the Chairman of the County Council		Local Members Lead Petitioner	Report, other documents may also be submitted	Brian Banks 01424 724558

28 Jun 2017	Lead Member for Communities and Safety	<p>Petition to support traffic calming measures in Etchingham</p> <p>To consider whether traffic calming measures in Etchingham would be a priority for the County Council</p>		<p>Local Members</p> <p>Lead Petitioner</p>	Report, other documents may also be submitted	Brian Banks 01424 724558
28 Jun 2017	Lead Member for Communities and Safety	<p>Proposal from General Register Office regarding charges for additional services</p> <p>To consider the waivable statutory fees proposed by the General Register Office</p>			Report, other documents may also be submitted	Lucy Corrie 01323 463421
28 Jun 2017 Page 60	Lead Member for Communities and Safety	<p>Traffic calming measures around Bourne School</p> <p>To consider a petition requesting traffic calming measures including additional parking restrictions and safer crossing points</p>		<p>Local Members</p> <p>Lead Petitioner</p>	Report, other documents may also be submitted	Brian Banks 01424 724558
17 Jul 2017	Lead Member for Transport and Environment	<p>Draft Statement of Community Involvement</p> <p>To consider approval to hold consultation on the Draft Statement of Community Involvement (SCI) 2017</p>	KD		Report, other documents may also be submitted	Sarah Iles 01273 481631
17 Jul 2017	Lead Member for Transport and Environment	<p>ESCC parking standards at residential developments 2017 update</p> <p>To seek approval for the updated parking standards which can then be used to advise local planning authorities and developers of the likely parking demand required at</p>			Report, other documents may also be submitted	David Weeks 01323 466230

		developments.				
17 Jul 2017	Lead Member for Transport and Environment	ESCC Safety Audit Policy for developments To seek approval for a policy for developers to ensure that the highway safety aspects of a development scheme have been properly and independently considered.			Report, other documents may also be submitted	Mark Weston 01273 482242
17 Jul 2017	Lead Member for Transport and Environment	New Council Order for the East Sussex Permit Scheme To consider approval of a new Council Order to be made in response to recent amendments to the East Sussex Permit Scheme	KD		Report, other documents may also be submitted	Rebecca Newby 01273 336434
17 Jul 2017	Lead Member for Transport and Environment	Parking Enforcement To consider options for the management of parking enforcement from the end of June 2018			Report, other documents may also be submitted	David Weeks 01323 466230
17 Jul 2017	Lead Member for Transport and Environment	Statement of Common Ground (SoCG) on Soft Sand between the South East Mineral Planning Authorities To respond and agree to the Statement of Common Ground which has been developed by the South East England Aggregates Working Party (SEEAWP) in order to set out an agreed position on the provision of soft sand as a minerals			Report, other documents may also be submitted	Sarah Iles 01273 481631

		resource. The SoCG has implications for the East Sussex, South Downs and Brighton & Hove Waste and Local Minerals Plan and its imminent review.				
17 Jul 2017	Lead Member for Children and Families	Proposed de-designation of Old Town Children's Centre Eastbourne To seek the Lead Members approval to de-designate Old Town Children's Centre in Eastbourne following a consultation with local families about the ongoing provision of services currently based at the Centre		Local Members	Report, other documents may also be submitted	Celia Lamden 01323 463112
18 Jul 2017	Cabinet	Ashdown Forest Trust Fund To consider the Ashdown Forest Trust Fund Accounts for 2016/17	KD	Local Members	Report, other documents may also be submitted	Graham Friday 01323 463112
18 Jul 2017	Cabinet	East Sussex Better Together (ESBT) Alliance Accountable Care Model: Future Organisational Arrangements Agree the preferred option and roadmap for the structural form (organisational and contractual arrangements) of our future ESBT delivery vehicle	KD	Engagement will take place with a range of key stakeholders through a range of mechanisms	Report, other documents may also be submitted	Vicky Smith 01273 482036
18 Jul 2017	Cabinet	Internal Audit Annual Report and Opinion 2016/17 To consider the Internal Audit Services annual report and opinion for 2017/18, including the monitoring report for Quarter 4.			Report, other documents may also be submitted	Russell Banks 01273 481447

26 Jul 2017	Lead Member for Communities and Safety	<p>Petition - Measures to reduce speed on Priory Street and Southover High Street, Lewes</p> <p>To consider a petition requesting additional measures to reduce traffic speeds in the existing 20mph zone including additional 20mph signs and the removal of an area of granite setts</p>		Local Members Lead Petitioner	Report, other documents may also be submitted	Ian Johnson 01273 482944
26 Jul 2017	Lead Member for Communities and Safety	To approve an updated Policy for Road Safety Audit on roads for with East Sussex County Council is the Highway Authority			Report, other documents may also be submitted	Ian Johnson 01273 482944
18 Sep 2017	Lead Member for Transport and Environment	<p>East Sussex County Council (Eastbourne 108A, 108B and 108C) Cycle Track Order 2017</p> <p>To seek authority to seal the Order to convert the existing public footpath alongside Horsey Sewer (between grip reference TQ62822/01243 and TQ62762/01508, and between grid reference TQ62713/01426 and TQ62705/01620) to cycle track pursuant to Section 3 of the Cycle Tracks Act 1984.</p>		Local Members	Report, other documents may also be submitted	Andrew Keer 01273 336682
19 Sep 2017	Cabinet	To consider the Council Monitoring report for the first quarter of the financial year 2017/18.			Report, other documents may also be submitted	Jane Mackney 01273 482146
19 Sep 2017	Cabinet	To consider a report requesting Cabinet to note the draft Libraries Strategic Commissioning Strategy (SCS), and to			Report, other documents may also be submitted	Rupert Clubb 01273 482200

		agree that the draft Libraries Strategic Commissioning Strategy is publically consulted on for a twelve week period.				
19 Sep 2017	Cabinet	To consider the final decision on the proposed closure of Rodmell School	KD			Gary Langford 01273 481758
25 Sep 2017	Lead Member for Transport and Environment	To consider a petition to carry out new and joint traffic evaluation studies on the A259 South Coast Road between Newhaven and Brighton Marina		Local Members Lead Petitioner	Report, other documents may also be submitted	Jonathan Wheeler 01273 482212
26 Sep 2017 Page 64	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposed enlargement of Polegate School Approval to publish notices in relation to a proposal to enlarge Polegate School	KD	Parents, staff, key stakeholders and the local community will be consulted prior to the decision	Report, other documents may also be submitted	Gary Langford 01273 481758
26 Sep 2017	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Final decision in relation to a proposal to lower the age range at Sandown Primary School		Staff Parents Key Stakeholders The Local Community	Report, other documents may also be submitted	Jane Spice 01323 747425